

The New Jersey Maritime Pilot & Docking Pilot Commission

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Commission Advisory

#19-001

February 5, 2019

It has come to the attention of the New Jersey Maritime Pilot and Docking Pilot Commission that several pilots and apprentices have been calling to reschedule their annual appearances shortly before they are scheduled to appear before the Commission for their annual review.

Per N.J.A.C. 16:64-7.2(b)

"All pilots shall appear before the Commission every year at the Commission meeting following the anniversary date of the pilot's licensure. In the event of a conflict, the Commission may allow the pilot to appear at a later meeting. At least seven days before the meeting, the pilot shall provide:

1. A completed annual report form for the past year beginning on the anniversary date of the license, which shall require the pilot to include:

i. The total number of vessels piloted;

ii. The number of days absent from duty due to illness;

iii. The routes for which the pilot holds endorsements; and

iv. Any activities, outside of piloting, related to the maritime industry that the pilot is or was involved in;

2. Copies of the results of the medical examinations set forth at N.J.A.C. 16:64-7.4; and

3. Such additional information as may be required of an individual pilot from time to time by the Commission."

Currently, the Commission's office distributes a list of every pilot's annual appearance date for the following calendar year each December. A copy of the 2019 schedule is attached. Each pilot is advised to review the list and contact the Commission's office immediately if there is a conflict with their scheduled meeting date. This policy was not intended to encourage last minute cancellations for reasons that are foreseeable.

Effective immediately the following guidelines will be followed by the Commission's staff:

1. The annual list of appearance dates will be distributed annually by November 30th for the following calendar year.
2. If any conflicts are identified, the Pilot or Apprentice must contact the Commission's office ASAP to reschedule.

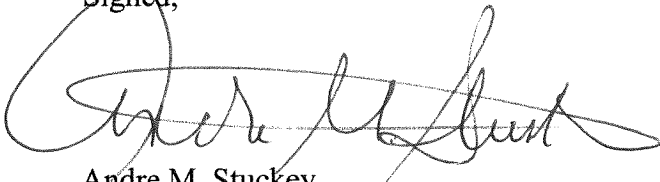
Commissioners: Timothy J. Dacey * Brian McEwing * Jacob Shisha
Staff: Andre M. Stuckey, Executive Director * Al Hawkins, Administrator

3. No changes to scheduled appearance dates will be made after January 1st of the current calendar year.
4. Appearance dates may be changed at the discretion of the Commission if an unforeseen reason for the cancellation is identified.
5. Once the agenda is finalized and submitted to the Governor's office (7 days before the meeting date) no changes will be made unless proof of the unforeseen circumstance is presented.

Failure to follow the guidelines as listed above may result in the suspension of your license or apprenticeship until you are able to complete your annual review.

Any questions regarding this Advisory should be directed to the Commission's Executive Director at the number listed above.

Signed,

A handwritten signature in black ink, appearing to read "Andre M. Stuckey", written in a cursive style.

Andre M. Stuckey
Executive Director