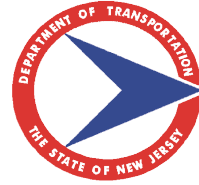


*New Jersey Department of Transportation*  
1035 Parkway Avenue, PO Box 600, Trenton, New Jersey 08625-0600



## *Baseline Document Change Announcement*

**ANNOUNCEMENT: BDC23S-06**

**DATE: March 30, 2023**

**SUBJECT: Field Office, Materials Field Laboratory, Materials Field Laboratory Maintenance, and Curing Facility**  
- **Revision to the 2019 Standard Specifications for Road and Bridge Construction, Subparts 155.03.01, 155.03.02, 156.03.01, 156.03.02, and 156.03.03**

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Subparts 155.03.01, 155.03.02, 156.03.01, 156.03.02, and 156.03.03 of the 2019 Standard Specifications for Road and Bridge Construction have been revised to ensure the Contractor is not able to lock the Department out of Field Offices, Materials Field Laboratories, Materials Field Laboratory Maintenance, and Curing Facilities.

**The following revisions have been incorporated into the 2019 Standard Specifications via the 2019 Standard Inputs, SI2019:**

**155.03.01 Field Office**

THE FIRST PARAGRAPH IS CHANGED TO:

Provide and maintain a safe and secure field office for the exclusive use of the Department, until no longer required by the Department, at a location within or in the immediate vicinity of the Project Limits and approved by the RE. Do not lock out, or make the field office inaccessible to, the RE or any Department employees, consultants, or representatives at any time. Do not use any building scheduled for demolition under the Contract as a field office. If the field office is a temporary structure within State ROW, secure necessary permits from the New Jersey Department of Community Affairs, and remove the structure when directed by the RE.

**155.03.02 Field Office Maintenance**

THE FIRST PARAGRAPH IS CHANGED TO:

Maintain the field office including furnishings, equipment, lavatories including toiletries, and utilities until no longer required by the Department. Provide services for utilities specified in 155.03.01.2. Provide for utility disconnection when the field office is no longer required by the RE. Assume that the field office will be required for a minimum of 3 months after Completion. Provide weekly janitorial and waste disposal service, and snow removal service as needed. Provide 1 case of letter, legal, and ledger sized paper every 2 months.

**156.03.01 Materials Field Laboratory**

THE SECOND PARAGRAPH IS CHANGED TO:

Within 15 days of RE notification, provide and maintain a materials field laboratory for the exclusive use of the Department, until no longer required by the Department, at a location approved by the ME. Do not lock out, or make the Materials Field Laboratory inaccessible to, the RE or any Department employees, consultants, or representatives at any time. Do not use buildings scheduled for demolition under the Contract as a materials field laboratory. The ME will not conduct testing until the materials field laboratory is ready for use.

**156.03.02 Materials Field Laboratory Maintenance**

THE FIRST PARAGRAPH IS CHANGED TO:

Maintain the materials field laboratory including furnishings, equipment, lavatories including toiletries, and utilities until no longer required by the Department. Provide services for the utilities specified in 156.03.01.1. Provide for utility disconnection when the field office is no longer required by the ME. Provide weekly janitorial and waste disposal service, and snow removal service as needed. Provide 1 case of letter, legal, and ledger sized paper every 2 months.

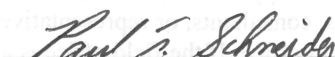
**156.03.03 Curing Facility**

THE SECOND PARAGRAPH IS CHANGED TO:

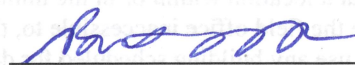
Within 15 days of RE notification, provide and maintain a curing facility for the exclusive use of the Department, until no longer required by the Department at a location approved by the ME. Do not lock out, or make the Curing Facility inaccessible to, the RE or any Department employees, consultants, or representatives at any time. Do not use buildings scheduled for demolition under the Contract as a materials field laboratory. The ME will not conduct testing until the curing facility is ready for use.

**Implementation Code R (ROUTINE)**

Changes must be implemented in all applicable Department projects scheduled for Final Design Submission at least one month after the date of the BDC announcement. This will allow designers to make necessary plan, specifications, and estimate/proposal changes without requiring the need for addenda or postponement of advertisement or receipt of bids.

**Recommended By:**


Paul F. Schneider  
Director  
Capital Program Support

**Approved By:**


Parth Oza, P.E.  
Assistant Commissioner  
Capital Program Management  
and Deputy State Transportation Engineer

PS: NE: MS