

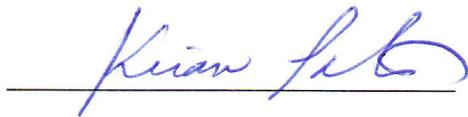
New Jersey Department of Transportation
CONSTRUCTION ADVISORY

NUMBER: 10	UTILITY MATERIAL INSPECTION and BILLING	09/28/2012
CATEGORY: Utilities		

This Construction Advisory serves to reinforce and clarify the requirements of 2011 CPH Section VI Subsection K in regard to the inspection, recording and billing for materials as part of work done by a Utility through a Utility Agreement.

Utility work performed by a Utility must be inspected to the degree necessary to confirm the labor, equipment and materials used. This is to be done on a daily basis. At the Preconstruction Utility meeting, the Utility should be told by the RE that they are to supply log of labor, equipment and material to the RE each day they are working on the project. Although it is understood that the daily delivery and usage of materials by Utilities is a sporadic and difficult item to track, the Utilities must still comply with the daily reporting requirement to the extent practicable as determined by the RE.

The daily Utility reporting of labor equipment and material is then compared to the RE's records and differences resolved. When the RE receives the Utility invoices, they are to be verified by the inspection reports and daily Utility submissions prior to authorizing the invoice for payment.



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