

CONSTRUCTION PROCEDURES HANDBOOK

SECTION VII	SUBSECTION H-3	DATE
CONSTRUCTION COMPLETION	REGIONAL CONSTRUCTION STORMWATER REPORT	03/24/2017

At Substantial Completion the RE must complete a [Form DC-13](#) Regional Construction Stormwater Report. For contracts where there is no Substantial Completion date (Operations contracts), the form must be completed after the Completion date and before closing out the Contract.

Each type of new stormwater/drainage structure constructed and existing stormwater/drainage structures upgraded (Retrofit) to meet the Department of Environmental Protection standards must be shown on the report. Retrofit includes replacing the existing grate to a bicycle safe grate as shown in Standard Detail [CD-602-1.8](#) or replacing the existing curb piece with a new curb piece as shown in Standard Details [CD-602-2.6](#) and [CD-602-5.3](#). All of the stormwater structures specified in Subsection 602 of the 2007 Standard Specifications and Items such as Retention Basins, Wetland Mitigation Sites, scuppers, etc. must also be shown on the report. Do not include structures that were previously compliant with the Department of Environmental Protection standards or structures that were not affected by the project. Record the milepost for Interstate, State and County routes on the form. For locations which do not have a milepost, record the station provided on the Plans.

The RE submits the report to the Regional Office. The reports can be turned in no later than December 31st. Do not wait until the end of the year to submit the report.

Each Regional Office will compile all of the reports into a master report and submit it before March 1st of the following year to:

Section Chief
Division of Environmental Resources
Bureau of Environmental Program Resources
1035 Parkway Avenue
Foran Building
Trenton NJ 08625